

## MLIS-103 Knowledge Organisation (Classification)

Maximum Marks: 100

Maximum Allotted Hours: 100 (Classroom Teaching: 68 + Assignment: 19 + Seminar: 3)

Each Unit Allotted Hours: 20 (Classroom Teaching: 13 + Assignment: 4 + Seminar: 3)

### Unit-1

- History of Classification
- Classification: Concept, Need, Purpose, Function
- Knowledge Classification Vs Library Classification

### Unit-2

- General Theories of Knowledge Classification and its Canons
- Categories of Library Classification:  
Fundamental Categories: PMEST  
Rounds and Levels: General Overview

### Unit-3

- Principles of Helpful Sequence
- Principles of Facet Sequence
- Common Isolates-Definition, Types, Functions, Purpose
- Postulation Approaches and their Usefulness in Classification

### Unit-4

- Phase Relations: Concept, Definition, Type and Usefulness
- Notations: Concept, Definition, Type, Features, Functions
- Different Devices:  
Alphabetical  
Chronological  
Geographical  
Superimposition  
Subject

### Unit-5

- Structure and Feature of Classification schemes:  
Colon Classification  
Universal Decimal Classification  
Dewey Decimal Classification
- Recent Development in Library Classification
- Design Methodology of a Scheme of Classification

### **Recommended Books:**

1. DEWEY (Melvil). Dewey Decimal Classification. (DDC 21).1996.Forest Press, New York
2. KRISHAN KUMAR. Theory of Classification.1993.Vikas Publications, New Delhi.
3. MANN (Margaret). Introduction to Cataloguing and the Classification of Books. Ed 2. 1943.ALA, Chicago.
4. RANGANATHAN (S R). Prolegomena to Library Classification. Ed 3. 1989. Sarada Ranganathan Endowment for Library Science, Bangalore.\
5. RANGANTHAN (S R). Colon Classification. (6<sup>th</sup> Ed).1960. Sarada Ranganathan Endowment for Library Science, Bangalore.
6. RANGANTHAN (S R). Descriptive Account of the Colon Classification. 1990. Sarada Ranganathan Endowment for Library Science, Banglore.
7. SAYERS (W C B). Introduction to Library Classification. Rev by Arthur Maltby. Ed 9. 1958.Grafton, London.
8. SAYERS (W C B). Manual of Classification for Librarians. Rev by Arthur Maltby. Ed 5. 1975.Andre Deutsch, London.
9. WYNAR (Bohdan S). Introduction to cataloguing and classification. Ed 7. 1985. New York
11. UNIVERSAL DECIMAL CLASSIFICATION (3<sup>RD</sup> Ed.). F.I.D.1961. British Standard Institution.London.